| **Name of early years setting/provider:** | | | **Date:** | |
| --- | --- | --- | --- | --- |
| **Criteria we want to achieve**  **(Objective)** | **What we will do**  **(Action)** | **By when**  **(Timeline)** | **Person responsible** | **Status** |
| **Policies and planning** | | | | |
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| **Environment** | | | | |
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| **Education** | | | | |
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| **Staff training** | | | | |
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| **Family/carer involvement** | | | | |
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| **Staff Health** | | | | |
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| **Evaluation** |  |  |  |  |
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