| **Name of early years setting/provider:**  | **Date:** |
| --- | --- |
| **Criteria we want to achieve****(Objective)** | **What we will do****(Action)** | **By when****(Timeline)** | **Person responsible** | **Status** |
| **Policies and planning**  |
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| **Environment** |
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| **Education** |
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| **Staff training**  |
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| **Family/carer involvement** |
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| **Staff Health**  |
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| **Evaluation**  |  |  |  |  |
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